

INVITATION TO BID

YOUR COMPANY IS INVITED TO SUBMIT A BID PROPOSAL FOR THE FOLLOWING PROJECT:

CASE NUMBER: **24YR-O/O-313 (Re-bid)**

ADDRESS: *TO BE DISCLOSED ONLY TO INTERESTED BIDDERS ZIP CODE: _____

NUMBER OF UNITS: _____

TYPE OF WORK: Structural Heating Plumbing
 Electrical Lead

Bid opening date and time will be **3:00 p.m., WEDNESDAY, January 18, 2017** at the City of Toledo Department of Neighborhoods, 18th Floor, One Government Center, Toledo, Ohio 43604.

Rehab Technician/Contact: **John O'Donnell** Phone: **419-245-1400** (8am – 4:30pm)

***Interested bidders must call the rehab technician to be scheduled for the Pre-Bid Mandatory Meeting. There will be a pre-bid MANDATORY meeting on Friday, January 6, 2017, at 1:00 p.m. at the project location. All bidders must attend and sign in for bid to be considered.**

- Enclosed you will find:
1. Complete set of Specifications
 2. Bid Proposal Summary Sheet
 3. Statement of Non-Collusion

Submit one complete and legible copy of each of the three (3) documents listed above in a sealed envelope before the bid opening date and time listed above. Mark the sealed envelope "Housing Rehab Bid" and list the name and address of the project. List a cost by trade on the bid proposal summary sheet and list a price for each line item on the specifications. Prices must be held firm for a minimum of 60 days. Late proposals will not be accepted.

- The following documents are required to be submitted within three business days after notification of bid award:
4. Contractor/Subcontractors and Minority Report
 5. MBE/WBE Commitment Affidavit
 6. Best Bid Criteria Affidavit

Minority participation and other documentation (e.g. child support compliance) will be required and reviewed prior to awarding this contract with the City of Toledo. Please be reminded that the City of Toledo and the Department of Housing and Urban Development have a minority participation goal of 21% on every construction project. Minority participation reports will be reviewed throughout the construction project to ensure compliance. Also, Section-3 report compliance shall be required, if applicable, prior to award.

The City of Toledo Division of Housing reserves the right to accept or reject any bid.

CITY OF TOLEDO
Dept. of Neighborhoods
One Gov't Center, Suite 1800
Toledo, Ohio 43604

Office: 419-245-1400
Fax: 419-245-1193



Case Number: 24YR-O/O-313 (Re-bid)

RESPEC
Work Write-Up

BID TOTAL: \$ _____

Property Information:

BID OPENING DATE _____

CONTRACTOR INFORMATION

Jurisdiction: Lucas
Target Area Toledo
Census:
Owner:

Name: _____

Address: _____

Voice: _____

Phone:
Mobile:

Fax: _____

E-mail: _____

ACKNOWLEDGEMENT AND ACCEPTANCE OF ALL TERMS AND CONDITIONS

(THIS PAGE AND THE FOLLOWING PAGE MUST BE FILLED OUT WITH BID AMOUNT AND SIGNATURE OR THE BID MAY BE DEEMED NON-RESPONSIVE)

The undersigned, duly authorized representative of the Contractor submitting the accompanying RESPEC Work Write-Up bid proposal, hereby proposes to furnish all labor, materials, equipment, services and work required for the written amount of:

Total: _____ dollars
(\$ _____) and further acknowledges receipt and acceptance of any and all

terms and conditions, contract specifications, and instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda (if any) thereto, issued by the City of Toledo that are the subject of the accompanying bid or proposal. The undersigned agrees to clearly call-out in its bid or proposal any deviations from any portion of said term and conditions, contract specifications, instructions to bidders, bid sheets, or request for proposals, as the case may be, including all addenda.

Time is of the essence of this Contract. If the Contractor shall neglect, refuse, or otherwise fail to complete the work within the time specified, then the Contractor agrees, as part consideration for this Contract, to pay the City as liquidated damages and not as a penalty, the sum of \$100.00 per day for each calendar day beyond the date set forth in the Contract that the Contractor fails to complete the work. The liquidated damage amount is fixed and agreed on between the Contractor and the City because of the impracticability and extreme difficulty of fixing and ascertaining the true value of the damages which City will sustain by failure of the Contractor to complete the work on time. Such damages

include a loss of revenue, service charges, delays caused to other construction activities of City and other damages, some of which are indefinite and not susceptible of easy proof. The liquidated damages amount is agreed to be a reasonable estimate of the actual amount of damages which the City will sustain. The amount shall be deducted from any monies due or that may become due the Contractor, and if said monies are insufficient to cover said damages, then the Contractor shall be liable to, owe and pay the City for, the amount of any difference.

*** A COPY OF ALL APPLICABLE LICENSES, PROOF OF LIABILITY INSURANCE, BUREAU OF WORKERS' COMPENSATION CERTIFICATE, AND CITY OF TOLEDO CERTIFICATE OF TAX COMPLIANCE IS REQUIRED AT TIME OF BID ACCEPTANCE.**

Business Name: _____

President/Owner/CEO: _____

Signature: _____

Print Name: _____

Date: _____

Revised June 6, 2016

Exterior**Main Structure****Single Family****Roof****Roof**

1	0070010001	1300 SF	2 Incipient code violation	\$ _____
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Remove Existing Roofing Material and Install New

Remove all roof covering down to sheathing, haul away debris. Minimal repair or replacement of rafters and/or roof sheathing. Install ice guard, 15lb felt, new aluminum drip edge on rake and eaves, boot flashing on vent stacks, kick out flashing on sidewalls as needed, new metal flashing and counter flashing on chimney and along vertical walls to code. Install self-sealing 30yr, minimum, "Architectural" style shingles, in color of owners choice, to code. Measurements are estimated, contractor must verify all measurements for their bid.

2	0070020000	1300 SF	2 Incipient code violation	\$ _____
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Install 7/16" O.S.B. Sheathing Complete

Install new 7/16" exterior grade O.S.B. sheathing nailed with 8d commons across rafters as per manufacturers recommends and to code.

NOTE: The home is considered Historical. Exposed sheathing at the over hangs has to remain. Replace rotted pieces with same style as needed.

3	0070030002	300 LF	2 Incipient code violation	\$ _____
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Install New Gutters and Downspouts

Install new white aluminum seamless gutters and down spouting with 36" extensions where possible. No straps are to be exposed above roofing. All work shall be to manufacturers recommendations and to code.

	Total for: Roof	\$ _____
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Sidewalls**Siding**

4	0010050009	900 SF	2 Incipient code violation	\$ _____
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Replace Aluminum Siding

Location: Rear elevation

Remove existing siding and replace with new 8", wood grained **vinyl** siding per industry standards.

5	00321040109	1 ALL	3 Lead Hazard	\$ _____
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Encapsulate Exterior Wood

Locations: Soffit, Fascia, Rafter tails

Per HUD Lead Safe Housing requirements, wet scrape all peeling and loose paint, replace rotted pieces as needed, prime bare wood, caulk all gaps and encapsulate with a lead barrier compound (Elastomeric or equal materials) to a minimum dry thickness of 0.5mm.

Windows/Doors

6	0321020001	8 EA	3 Lead Hazard	\$ _____
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Remove and Replace Window Unit

Locations: Left, Rear and Right elevations.

Per HUD Lead Safe Housing requirements, remove the existing window sashes and install new wood double hung units with 1/2 screen. Match existing as closely as possible in material, size, design, profile, and pane configuration. Owner to prime and paint.

7	0321020007	4 EA	3 Lead Hazard	\$ _____
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Replace Sashes and Install Jamb Liners

Location: Front elevation 2nd story bedroom and 1st story living room.

Remove and dispose of existing interior window stops, parting strips and lower sashes.

Repair/replace any defective or missing materials with new to match existing. Install new aluminum jamb liners and new lower sash, milled to match existing as closely as possible in material, size, design, profile, and pane configuration with double strength, single pane glass for a smooth, hazard / friction free operation and secure fit. Secure and seal upper sash in place. Include new window stops to match existing in size, design, and profile, sash lock and handle. Owner to apply primer and paint.

8	0321020001	2 EA	3 Lead Hazard	\$ _____
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Secure and Encapsulate Window System

Location: Front elevation, closet windows.

Secure sashes in place and encapsulate exterior of window system and trim with HUD approved encapsulant. Include replacement of damaged glass and/or exterior trim.

9	0321010100	1 EA	3 Lead Hazard	\$ _____
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Replace Rear Exterior Door

Location: Rear entry.

Per HUD Lead Safe Housing requirements, remove the existing entrance door, jamb, trim and sill, and dispose of all debris. Provide and install, primed pre-hung steel insulated raised panel, exterior 1-3/4" entry door with trim. Include keyed lock-set, dead-bolt and doorstop. Include any repair to interior walls to bring to original condition. Customer may paint the primed door a color of their choosing after construction and clearance is complete.

Total for: Sidewalls	\$ _____
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Total for: Exterior	\$ _____
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Interior**Main Structure****Single Family****Kitchen****Ceiling**

10	0090070003	140 SF	1 Code violation	\$ _____
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Replace 2'x 4' Acoustical Ceiling Tiles

Replace existing ceiling tiles with non-directional fissured tiles. Use existing grid work, repair as needed.

11	031103009	1 EA	3 Lead Hazard	\$ _____
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Remove and Replace Interior Door Unit

As per HUD Lead Safe Housing requirements, remove existing interior door/jamb/casing and install new hollow core, raised panel, pre-hung unit including casing, appropriate lockset.

Total for: Kitchen	\$ _____
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Stairway to 2nd. Fl**General**

12	0010040003	1 EA	2 Incipient code violation	\$ _____
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Repair Staircase to Second Floor

- 1) Install new stringer from below to support left side (right side when looking from below) of stair case to code.
- 2) Raise landing to its original position and install joist hangers for additional support.

Total for: Stairway to 2nd. Fl	\$ _____
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2nd Floor Bath**Floor**

13	0030010001	1 ALL	2 Incipient code violation	\$ _____
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Repair Sub-Floor/Replace Vinyl Sheet Goods

- 1) Remove all elements needed to work on floor - claw foot tub, toilet, vanity, baseboard, casing, etc.
- 2) Remove existing vinyl and additional sub-floors to original sub-floor.
- 3) Repair original sub-floor as needed to code.
- 4) Install new 1/4"luan
- 5) Install new, **full glue down** vinyl sheet goods - \$2.00/sf allowance for vinyl
- 6) Re-install claw foot tub and shower rod. Include new plumbing parts as needed.

General

14	0130040008	1 ALL	2 Incipient code violation	\$ _____
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Replace Vanity/Sink/Faucet

Install new vanity, sink and faucet. Replace with new 24" vanity, cultured marble top and new faucet to code. Include new supply lines and p-trap system.

15	0010020001	1 ALL	2 Incipient code violation	\$ _____
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Install New Trim Package

- 1) Install new wood casing on door and window.
- 2) Install new vinyl base.

16	0130040023	1 EA	2 Incipient code violation	\$ _____
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Install Toilet

Install new comfort height toilet and new seat to code. Include new wax ring and supply line.

Total for: 2nd Floor Bath	\$ _____
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Lead Cleaning**General**

17	0331010102	1 ALL	3 Lead Hazard	\$ _____
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Specialized Lead Cleaning

Clean all affected areas with wet methods and HEPA vacuum so that no visible dust or paint chips remain.

Total for: Lead Cleaning	\$ _____
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Total for: Interior	\$ _____
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Exterior**Unattached Garage****Single Family****Un-attached Garage****Siding**

18	0321030108	1 ALL	2 Incipient code violation	\$ _____
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Install Siding Package Complete

Install white 8" vinyl siding and aluminum coil stock complete. Replace rotted and install new O.S.B as needed to level surface for siding.

19	0321030108	1 ALL	3 Lead Hazard	\$ _____
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Enclose Exterior Walls with House Wrap

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier. Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials.

Total for: Un-attached Garage	\$ _____
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Total for: Exterior	\$ _____
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Job Total Cost:	\$ _____
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Case Number: 24YR-O/O-313 Re-bid

CASE TOTAL ESTIMATE: _____

Property Information:

BID OPENING DATE: _____

CONTRACTOR INFORMATION

Name: _____

Address: _____

Voice: _____

Fax: _____

email: _____

**RESPEC Special
 Trades Write-up**

Page# 1 of 5
 Run on: 12/13/2016 3:32:17 PM

Trade: 033 LEAD Cleaning

SubTrade: 101 CLEANING

Interior

Main Structure Single Family

Lead Cleaning

General

0331010102 1 ALL

Specialized Lead Cleaning

\$ _____

Clean all affected areas with wet methods and HEPA vacuum so that no visible dust or paint chips remain.

Total for LEAD Cleaning

\$ _____

Trade: 032 LEAD Hazard Controls-Exterior

SubTrade: 101 Exterior Door Controls

Exterior

Main Structure Single Family

Sidewalls

Windows/Doors

0321010100 1 EA

Replace Rear Exterior Door

\$ _____

Location: Rear entry.

Per HUD Lead Safe Housing requirements, remove the existing entrance door, jamb, trim and sill, and dispose of all debris. Provide and install, primed pre-hung steel insulated raised panel, exterior 1-3/4" entry door with trim. Include keyed lock-set, dead-bolt and doorstop. Include any repair to interior walls to bring to original condition. Customer may paint the primed door a color of their choosing after construction and clearance is complete.

SubTrade: 104 Exterior Trim Controls

Exterior

Main Structure Single Family

Sidewalls

Siding

0321040109 1 ALL

Encapsulate Exterior Wood

\$ _____

Locations: Soffit, Fascia, Rafter tails.

Per HUD Lead Safe Housing requirements, wet scrape all peeling and loose paint, replace rotted pieces as needed, prime bare wood, caulk all gaps and encapsulate with a lead barrier compound (Elastomeric or equal materials) to a minimum dry thickness of 0.5mm.

SubTrade: 103 Exterior Wall Controls

Exterior

Unattached Garage Single Family

Un-attached Garage

Siding

0321030108 1 ALL

Enclose Exterior Walls with House Wrap

\$ _____

Per HUD Lead Safe Housing requirements, enclose the exterior siding with "house wrap" using approved fasteners tape per manufacturers recommendations to create a dust free barrier. Surface prep all exterior surfaces to accommodate new vinyl siding prior to the application of Tyvek materials.

0321030108 1 ALL

Install Siding Package Complete

\$ _____

Install white 8" vinyl siding and aluminum coil stock complete. Replace rotted and install new O.S.B as needed to level surface for siding.

SubTrade: 102 Window Controls

Exterior

Main Structure Single Family

Sidewalls

Windows/Doors

0321020001 8 EA

Remove and Replace Window Unit

\$ _____

Locations: Left, Rear and Right elevations.

Per HUD Lead Safe Housing requirements, remove the existing window sashes and install new wood double hung units with 1/2 screen. Match existing as closely as possible in material, size, design, profile, and pane configuration. Owner to prime and paint.

0321020007 4 EA

Replace Sashes and Install Jamb Liners

\$ _____

Location: Front elevation 2nd story bedroom and 1st story living room.

Remove and dispose of existing interior window stops, parting strips and lower sashes. Repair/replace any defective or missing materials with new to match existing. Install new aluminum jamb liners and new lower sash, milled to match existing as closely as possible in material, size, design, profile, and pane configuration with double strength, single pane glass for a smooth, hazard / friction free operation and secure fit. Secure and seal upper sash in place. Include new window stops to match existing in size, design, and profile, sash lock and handle. Owner to apply primer and paint.

0321020001 2 EA

Secure and Encapsulate Window System

\$ _____

Location: Front elevation, closet windows.

Secure sashes in place and encapsulate exterior of window system and trim with HUD approved encapsulant. Include replacement of damaged glass and/or exterior trim.

Total for LEAD Hazard

\$ _____

Trade: 031 LEAD Hazard Controls-Interior

SubTrade: 103 Door-Interior Controls

Interior

Main Structure Single Family

Kitchen

Ceiling

031103009 1 EA

Remove and Replace Interior Door Unit

\$ _____

As per HUD Lead Safe Housing requirements, remove existing interior door/jamb/casing and install new hollow core, raised panel, pre-hung unit including casing, appropriate lockset.

Total for LEAD Hazard

\$ _____

Trade: 013 PLUMBING

SubTrade: 004 Fixtures

Interior

Main Structure Single Family

2nd Floor Bath

General

0130040023 1 EA

Install Toilet

\$ _____

Install new comfort height toilet and new seat to code. Include new wax ring and supply line.

0130040008 1 ALL

Replace Vanity/Sink/Faucet

\$ _____

Install new vanity, sink and faucet. Replace with new 24" vanity, cultured marble top and new faucet to code. Include new supply lines and p-trap system.

Total for PLUMBING

\$ _____

BID PROPOSAL SUMMARY SHEET

General Contractor

Property Address

<u>TYPE OF WORK</u>	<u>CONTRACTOR/ SUB-CONTRACTOR</u>	<u>AMOUNT</u>
Structural	_____	_____
Lead Work	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Heating	_____	_____
Misc.	_____	_____
TOTAL		_____

NOTE:

PLEASE COMPLETE ALL ABOVE LINES/COLUMNS. INCOMPLETE LINES/COLUMNS MAY RESULT IN BID DISQUALIFICATION. IF ANY LINE OR COLUMN DOES NOT REQUIRE INFORMATION MARK IT **N/A**. PLEASE CONTACT THE ADMINISTRATOR AT (419) 245-1400 IF YOU HAVE ANY QUESTIONS.

STATEMENT OF NON-COLLUSION

I, _____, owner of
Contractor's Name

_____, have not met
Company Name

with or discussed any details of the rehabilitation project located at

_____, Toledo,

Ohio, with any other contractor for the purposes of fixing any price,

arranging submission of bid proposal, or tampering with the award of any

rehabilitation contract.

I understand that any such action will result in my immediate

suspension and prosecution to the fullest extent of the law.

Date: _____ Signature: _____